

Publish What You Pay

PWYP INTERNATIONAL CONFERENCE 2009

GUIDELINES FOR SELECTION OF PARTICIPANTS

This note is meant to offer some guidance on selection of representative delegates to the Publish What You Pay International Conference to be held in Montreal, Canada from 16 – 18 November 2009. Please review this and the Information Note thoroughly, as many questions are covered by these two documents.

We ask that all delegates, whether financed or self-financed, attempt to select representatives in the most deliberative and consensus-based method possible. As we will attempt to work with national partners in developing countries to identify financing for one additional delegate from alternative sources, we would encourage that this process identify a first candidate who will be guaranteed financing, and a second candidate with whom we will work to secure external financing.

For those countries where a national coalition exists, we would strongly encourage representation via the National Coordinator or focal point, or from an individual of equal decision-making authority, as this person will be responsible for undertaking decision-making as a representative of their national constituency.

Delegates must commit to the necessary preparation, including reading all conference materials and organize a consultation session with the other civil society organizations prior to the conference. Delegates are also required to hold an in-country briefing session upon their return to share the information and outcomes from the conference with others.

For financed delegates:

- Any selected representative must be a member of the PWYP-affiliated national and/or international campaign.
- We strongly encourage all civil society members to discuss and come to a consensus around the selected representative(s). A prioritization of representatives should be conducted, as financing for more than one delegate, and registration for more than two delegates, are not guaranteed.
- Where a PWYP national coalition exists, we would request that the coalition submit a letter of nomination.
- Where no such coalition exists, we ask that the letter of nomination come from all civil society groups in the national context that are PWYP members.

For self-financed delegates:

- For those countries where a national coalition exists, we would strongly encourage representation via the National Coordinator or focal point, or from an individual of equal decision-making authority, as this person will be responsible for undertaking decision-making

as a representative of their national constituency.

- We ask that all self-financed or externally financed delegates inform us of the consultative process that has been undertaken in your relevant national context.
- Be a member of PWYP or represent a civil society group actively working on extractive industry transparency
- PWYP will try to work with groups to identify sponsors for delegates from non-financed developing countries who cannot afford to cover their expenses. Delegates should contact the conference organizers and help identify potential local sources of funding.

For all delegates, we would very much appreciate if you would include in your requests for registration how your attendance will benefit your local context, and how you will reach out to partners or other civil society groups to allow for broader civil society to gain from your experience. Please send any follow-up queries to conference@publishwhatyoupay.org.